The first general meeting for Jersey Village Key Club is about to commence as people join the zoom call at 4:00 PM on the 23rd of September, 2020. Prior to the meeting, the officers of Jersey Village Key Club had a discussion with the sponsors of the club in order to plan and determine who will present specific slides of the presentation. At 4:00, the meeting starts. Vuong Vu, one of the secretaries of Jersey Village Key Club, starts off the meeting by talking about the zoom etiquettes of the call. He explains that members are to remain mute unless they have a question. If they do have a question, they can unmute themselves and ask the question, or they can type the question in the chat for it to be answered in the chat by an officer. After Vuong finishes talking about zoom etiquettes, Cindy Vo, president of Jersey Village Key Club, begins the meeting with a brief introduction of herself. From there, she asks everyone to raise their right hands and repeat after her for the Key Club pledge. After the pledge, Cindy introduces Key Club to the new members, stating that Key Club is a "student-led, high school volunteer nonprofit organization." Cindy then further details the goals of the club to the members and the benefits for joining Key Club, such as being able to obtain a stole, getting community service hours for college applications and NHS, and gaining leadership skills. Finally, to end the introduction of Key Club, Cindy explains the different levels of Key Club, such as the General Members, the Club Board, the District Board, and the International Board.

Next, the officer board and sponsors introduce themselves. To begin, the sponsors, Mary Ayodele and Leroy Stephens, introduce themselves first as the sponsors of Key Club. Next, the president, Cindy Vo, introduces herself. This is followed by the 2 vice presidents, Minh-An Nguyen and Evan Nguyen; followed by the three secretaries, Vuong Vu, Joann Vo, and Tiffany Martinez; followed by the treasurer, Karyn Ha; followed by the three editors, Casey Nguyen, Hannah Nguyen, and Jaqueline Nguyen; followed by the three board of directors, Angela Dang, Sean Chang, and Sema Bixby; followed by our social coordinators, Emily Nguyen and Janie Hinh; followed by our three historians, Matthieu Huynh, Tiffany Lam, and Angela Lim; and lastly, our webmaster, Tom Huynh, finishes the introductions of the officers.

For the next topic, Vuong talks about the important information pertaining to the club. He explains the new hours system: physical and non-physical hours. Physical hours, as he explains, are hours that require physical events. Non-physical events are hours that does not require physical and laborious work. This includes things like participating in socials and service projects and all of that. Also, Vuong talks about stole and cord requirements. In order to get a stole for the 2020-2021 school year, members must obtain a total of 80 hours and 30 of those hours must be obtained from senior year. In order to transfer hours into Key Club, you must obtain 15 hours first. From there, members have the option to transfer as many hours as they wish. If they choose to transfer in hours from other clubs and organizations within Jersey Village High School, the maximum amount of hours that they can transfer is 30 hours in total. To transfer community service outside of Jersey Village, there is no maximum. Next, the board of directors introduce their respective events, all of which are virtual, besides the fundraiser, which is a Chipotle fundraiser.

To end off the meeting, Cindy Vo talks about membership forms and information. Due to the covid-19 pandemic, there will be precautions. For the 2020-2021 school year, members and officers will complete the membership form and pay the fees online, using the school's financial system. This way, we can prevent the spread of the virus. Finally, Vuong ends the first general meeting with some quick announcements in regards to social media.